

SECTION 3: PLANNING PROCESS

§201.6 (b): *Planning process. An open public involvement process is essential to the development of an effective plan. In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:*

- (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;*
- (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and*
- (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.*

§201.6(c)(1): *[The plan shall include...]* (1) *Documentation of the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.*

This section includes the delineation of various DMA 2000 regulatory requirements, as well as the identification of key stakeholders and planning team members within Maricopa County. In addition, the necessary public involvement meetings and actions that were applied to this process are also detailed.

3.1 Update Process Description

MCDEM applied for and received a PDM planning grant to fund a multi-jurisdictional effort to review, update and consolidate the 2004 Plans. MCDEM solicited letters of support from all 2004 Plan towns, cities, and Tribes to aide in the preparation of the PDM planning grant application. Once the grant was received, the County then selected JE Fuller/ Hydrology & Geomorphology, Inc. (JEF) to work with the participating jurisdictions and guide the Plan update process. An initial project kick-off meeting between JEF and MCDEM was convened December 4, 2008 to line out the meeting dates and agendas for the next year's planning efforts, and to discuss the new plan format and other administrative tasks. Initial data collection contacts were also established. Seven planning team meetings, two make-up meetings, two tribal planning meetings, and several other individual community outreach meetings were conducted over the period of December 2008 to September 2009, along with all the work required to collect, process, and document updated data and make changes to the plan. Details regarding updated key contact information and promulgation authorities, the planning team selection, participation, and activities, and public involvement are discussed in the following sections.

3.2 Primary Point of Contact

Table 3-1 summarizes the primary points of contact (PPOC) identified for each participating jurisdiction.

3.3 Planning Teams

Two levels of planning teams were organized for this Plan update. The first was a Multi-Jurisdictional Planning Team (MJPT) that was comprised of one or more representatives from each participating jurisdiction. The second level planning team was the Local Planning Team (LPT).

The role of the MJPT was to work with the planning consultant to perform the coordination, research, and planning element activities required to update the 2004 Plans. Attendance by each participating jurisdiction was required for every MJPT meeting as the meetings were structured to progress through the plan update process. Steps and procedures for updating the 2004 Plans were presented and discussed at each MJPT meeting, and homework assignments were normally given. Each meeting built on information discussed and homework assigned at the previous meeting. The MJPT representatives also had the responsibility of liaison to the LPT, and were tasked with:

- Conveying information and homework received at the MJPT meetings to the LPT
- Ensuring that all requested homework was completed fully and returned on a timely basis.
- Arranging for review and official adoption of the Plan.

Table 3-1: List of jurisdictional primary points of contact

Jurisdiction	Name	Department / Position	Address	Phone	Email
Avondale	Art Snapp	Fire and Rescue Department – Division Chief	1825 N. 107 th Ave. Avondale, AZ 85323	623.333.6000	asnapp@avondale.org
Buckeye	Dewey Horton	Fire Department – Assistant Chief / Emergency Management Coordinator	404 S. Miller Rd Buckeye, AZ 85326	623.349.6711	dhorton@buckeyeaz.gov
Carefree	Pat Farmer	Marshal’s Office – Town Marshal	8 Sundial Circle Box 740 Carefree, AZ 85377	480.488.3686	pat@carefree.org
Cave Creek	Adam Stein	Marshal’s Office – Town Marshal / Emergency Services Coordinator	37622 N. Cave Creek Rd. Cave Creek, AZ 85331	480.488.6636	astein@cavecreek.org
Chandler	Marc Walker	Fire Department – Assistant Fire Chief	221 E. Boston St. Chandler, AZ 85225	480.782.2135	marc.walker@chandleraz.gov
El Mirage	Howard Munding	Fire Department – Assistant Fire Chief	13513 N El Mirage Rd El Mirage, Arizona 85335	623.876.4248	hmunding@cityofelmirage.org
Fountain Hills	Randy Roberts	Fire Department – Assistant Fire Chief	16705 E. Avenue of the Fountains Fountain Hills, AZ 85268	480.816.5114	rroberts@fh.az.gov
Fort McDowell Yavapai Nation	Tom Christmas	Fire Department – Fire Chief	P.O. Box 17779 Fountain Hills, AZ 85269	480.789.7521	tchristmas@ftmcdowell.org
Gila Bend	Harry Parsi	Public Works – Town Engineer	644 W. Pima St. P.O. Box A Gila Bend, AZ 85337	928.683.2255	hparsi@gilabendaz.org
Gilbert	Sheri Gibbons	Fire Department – Emergency Manager	85 E. Civic Center Dr. Gilbert, AZ 85296	480.503.6333	sherig@ci.gilbert.az.us
Glendale	Debra Sheff	Office of Emergency Management – Operations & Training Officer	11550 W. Glendale Ave. Glendale, AZ 85307	623.872.5008	dsheff@glendaleaz.com
Goodyear	Othell Newbill	Emergency Management – Emergency Management Coordinator	175 N. 145th Ave. Goodyear, AZ 85338	623.882.7221	onewbill@goodyearaz.gov
Guadalupe	Gino Turrubiarres	Community Development – Director	9241 S. Avenida del Yaqui Guadalupe, AZ 85283	480.555.5399	gturrubiarres@guadalupeaz.org
Litchfield Park	Sonny Culbreth	Assistant City Manager, Community and Recreation Services Director, Emergency Management Coordinator	214 W. Wigwam Blvd. Litchfield Park, AZ 85340	623.935.9040	sculbreth@litchfield-park.org
Maricopa County	Cristina Herrera	MCDEM – Emergency Services Planner	2035 N. 52nd St. Phoenix, AZ 85008	602.273.1411	cristinaherrera@mail.maricopa.gov
Mesa	Gil Damiani	Emergency Management – Emergency Management Coordinator	40 N. Center St., Ste. 115 Mesa, AZ 85201	480.644.2631	gil.damiani@mesaaz.gov
Paradise Valley	Robert Lee	Building Safety – Building Official	6401 E. Lincoln Dr. Paradise Valley, AZ 85253	480.348.3631	rlee@paradisevalleyaz.gov

**MARICOPA COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

2009

Table 3-1: List of jurisdictional primary points of contact					
Jurisdiction	Name	Department / Position	Address	Phone	Email
Peoria	Glenn Jones	Emergency Management – Emergency Management Coordinator	8351 W. Cinnabar Ave. Peoria, AZ 85345	623.777.5202	glenn.jones@peoriaaz.gov
Phoenix	Mike DeBenedetto	Office of Emergency Management – Emergency Management Coordinator	200 W. Washington St., 12 th Floor Phoenix, AZ 85003	602.534.0642	michael.debenedetto@phoenix.gov
Queen Creek	Joe LaFortune	Public Safety – Division Manager	22350 S. Ellsworth Rd. Queen Creek, AZ 85242	480.358.3502	joe.lafortune@queencreek.org
Salt River Pima-Maricopa Indian Community	Cliff Puckett	Emergency Management – Emergency Manager	10005 E. Osborn Rd. Scottsdale, AZ 85256	480.850.4408	cliff.puckett@srpmic-nsn.gov
Salt River Project	Patrick O’Toole	Business Continuity and Emergency Management – Principal Planning Analyst	P.O. Box 52025, MS PAB342 Phoenix, AZ 85072	602.236.5294	patrick.otoole@srpnet.com
Scottsdale	Lorenzo Jones	Emergency Management – Emergency Management Officer	8401 E. Indian School Rd. Scottsdale, AZ 85251	480.312.1821	ljones@scottsdaleaz.gov
Surprise	Kevin Pool	Fire Department – Assistant Chief	14250 W. Statler Plaza, Ste. 101 Surprise, AZ 85374	623.222.5022	kevin.pool@surpriseaz.com
Tempe	Tom Abbott	Fire Department – Deputy Chief	1400 East Apache Boulevard P. O. Box 5002 Tempe, AZ 85280	480.858.7219	tom_abbott@tempe.gov
Tolleson	Bob Hansen	Fire Department – Division Chief	9169 W. Monroe St. Tolleson, AZ 85353	623.936.8500	bhansen@tollesonaz.org
Wickenburg	Ronnie Miller	Police Department – Emergency Manager	155 N. Tegner, Ste. C Wickenburg, AZ 85390	928.684.3152	jeepride97@yahoo.com
Youngtown	Mark Hannah	Public Works – Director	12030 Clubhouse Sq. Youngtown, AZ 85363	623.933.8286	mhannah@youngtownaz.org

The function and role of the LPT was to:

- Provide support and data
- Assist the MJPT representative in completing each homework assignment
- Make planning decisions regarding plan update components
- Review the Plan draft documents

3.3.1 Planning Team Assembly

At the beginning of the update planning process, MCDEM organized and identified members for the MJPT by initiating contact with all 24 incorporated towns and cities and the two Tribes that had participated in the 2004 Plan planning effort. In December 2008, MCDEM distributed a kick-off letter with an attached calendar of dates to the identified MJPT members announcing the start of the planning effort. The letter template and meeting schedule are provided in Appendix B. The participating members of the MJPT are summarized in Table 3-2. Returning planning team members are highlighted.

Table 3-2: Summary of multi-jurisdictional planning team participants

Name	Jurisdiction / Organization	Department / Position	Planning Team Role
Tom Abbott	Tempe	Fire Department – Deputy Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Jim Begansky	Maricopa County	MCDEM – Emergency Services Planner	MJPT participant Provided planning assistance to cities and towns
Brian Berndt	Avondale	Development Services – Director	MJPT participant Support in planning elements related to development
Meredith Bond	Maricopa County	MCDEM – Office Assistant	MJPT participant Administrative support
Tom Christmas	Fort McDowell Yavapai Nation	Fire Department – Fire Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Shannon Cluff	Mesa	Fire Department – Deputy Fire Chief	MJPT participant Proxy attendance for PPOC
Ed Copp	Salt River Project	Business Continuity and Emergency Management – Manager	MJPT participant Managerial support for planning effort
Sonny Culbreth	Litchfield Park	Assistant City Manager, Community and Recreation Services Director, Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Gil Damiani	Mesa	Emergency Management – Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Mike DeBenedetto	Phoenix	Office of Emergency Management – Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Karl Emberg	Paradise Valley	Police Department – Lieutenant	MJPT participant Provided context for past planning efforts and assisted new PPOC.
Pat Farmer	Carefree	Marshal’s Office – Town Marshal	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Glen Floe	Maricopa County	MCDEM – Emergency Services Planner	MJPT participant Provided planning assistance to cities and towns
Devlin Fung	Glendale	Information Technology / GIS – Senior GIS Analyst	MJPT participant Provide GIS support and data
Mike Fusco	Peoria	Safety Mitigation Division – Safety Officer	MJPT participant Proxy attendance for PPOC
Michael Gease	Maricopa County	FCDMC – Floodplain Management Services – Floodplain Planning Specialist	MJPT participant Resource for County-wide floodplain management data and practices NFIP expert
Sheri Gibbons	Gilbert	Fire Department – Emergency Manager	MJPT representative and jurisdictional PPOC Lead coordinator for LPT

Table 3-2: Summary of multi-jurisdictional planning team participants

Name	Jurisdiction / Organization	Department / Position	Planning Team Role
Rob Gunter	Glendale	Office of Emergency Management – Homeland Security Director	MJPT participant Managerial support for planning effort.
Mark Hannah	Youngtown	Public Works – Director	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Bob Hansen	Tolleson	Fire Department – Division Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Jennifer Henry	Maricopa County	MCDEM – Emergency Services Planner	MJPT participant Provided planning assistance to cities and towns
Cristina Herrera	Maricopa County	MCDEM – Emergency Services Planner	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Matt Holm	Maricopa County	Planning and Development – Principal Planner	MJPT participant Resource for planning and development issues Department representative
Dewey Horton	Buckeye	Department – Assistant Chief / Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Jason Howard	Maricopa Association of Governments	GIS Manager	MJPT participant Resource for County-wide GIS data
Lee Jimenez	Maricopa County	FCDMC – Floodplain Management – Floodplain Representative	MJPT participant Resource for County-wide floodplain management data and practices
Glenn Jones	Peoria	Emergency Management – Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Lorenzo Jones	Scottsdale	Emergency Management – Emergency Management Officer	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Mike Kellogg	JE Fuller/ Hydrology & Geomorphology, Inc.	Project Mitigation Planner / GIS Specialist	MJPT Consultant GIS analysis and hazard profile mapping Asset inventory database management
Joe LaFortune	Queen Creek	Public Safety – Division Manager	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Scott LaGreca	Fountain Hills	Fire Department – Fire Chief / Emergency Management Coordinator	MJPT participant Managerial support for planning effort
Richard Langevin	Maricopa County	MCDEM – Emergency Services Planner	MJPT participant Provided planning assistance to cities and towns
Pam Lansberry	Arizona Public Service	Technical Operations – Manager	MJPT participant Resource for APS data
Robert Lee	Paradise Valley	Building Safety – Building Official	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Russ Loumav	Paradise Valley	*none provided*	MJPT participant Proxy attendance for PPOC
Bob Marshall	Goodyear	Fire Department – Emergency Manager	MJPT participant Proxy attendance for PPOC
Dave McGhan	Arizona Public Service	Customer Accounts Manager – Technical Account Representative	MJPT participant Resource for APS data
Alfred Medina	Guadalupe	Fire Department – Captain	MJPT participant Proxy attendance for PPOC
Ronnie Miller	Wickenburg	Police Department – Emergency Manager	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Howard Munding	El Mirage	Fire Department – Assistant Fire Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Tim Murphy	Maricopa County	FCDMC – Floodplain Delineation – Branch Manager	MJPT participant Resource for FEMA floodplain delineation data and statistics
Othell Newbill	Goodyear	Emergency Management – Emergency Management Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT

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Name	Jurisdiction / Organization	Department / Position	Planning Team Role
Chris Ochs	Glendale	Water Utility – Deputy Director	MJPT participant Resource for city water and wastewater data
W. Scott Ogden	JE Fuller/ Hydrology & Geomorphology, Inc.	Project Manager	MJPT Lead Consultant Preparation and presentation of plan update elements and materials Co – Primary point of contact for overall planning effort.
Patrick O’Toole	Salt River Project	Business Continuity and Emergency Management – Principal Planning Analyst	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
John Padilla	Maricopa County	MCDEM – Emergency Services Planner	MJPT participant Provided planning assistance to cities and towns
Harry Parsi	Gila Bend	Public Works – Town Engineer	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Michael Paz	General Public (Motorola)	Government and Public Safety – Account Executive	MJPT attendee
Rodney Phelps	Gila River Indian Community	Office of Emergency Management – Emergency Operations Specialist	MJPT participant GRIC liaison
Jen Pokorski	Maricopa County	FCDMC – Planning and Project Management – Project Manager	MJPT participant Resource for FCDMC project and planning information.
Kevin Pool	Surprise	Fire Department – Assistant Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Cliff Puckett	Salt River Pima- Maricopa Indian Community	Emergency Management – Emergency Manager	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
John Rae	Litchfield Park	Building Safety – Senior Inspector	MJPT participant Proxy attendance for PPOC
David Ramirez	Goodyear	Engineering Department – City Engineer	MJPT participant Proxy attendance for PPOC Resource for city engineering standards, policies and projects.
Darrell Rezendes	El Mirage	Fire Department – Emergency Management Director	MJPT participant Managerial support for planning efforts
Randy Roberts	Fountain Hills	Fire Department – Assistant Fire Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Duren Robertson	Youngtown	Police Department / Emergency Management – Lieutenant	MJPT participant Proxy attendance for PPOC
John Rose	Maricopa County	MCDOT – Survey Branch – Survey Manager	MJPT participant Resource for county roads, bridges and culverts
Mike Sabatini	Maricopa County	MCDOT – Department Manager	MJPT participant Managerial support for planning efforts
Sharon Sanders	Maricopa County	Planning and Development	MJPT participant
Renelle Schaffer	General Public	*none*	MJPT attendee
Jim Shank	Buckeye	Fire Department – Fire Prevention Specialist	MJPT participant Proxy attendance for PPOC
Debra Sheff	Glendale	Office of Emergency Management – Operations & Training Officer	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Art Snapp	Avondale	Community Services – Division Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Ken Sowers	Avondale	Building Safety – Building Official	MJPT participant Resource for codes and enforcement for city
Adam Stein	Cave Creek	Marshal’s Office – Town Marshal / Emergency Services Coordinator	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Tracy Stevens	Avondale	Planning Department – Planning Manager	MJPT participant Resource for city planning policies and elements
Julie Symopoulos	Maricopa County	MCDEM – Public Relations Director	MJPT participant Public relations and county website development resource

Table 3-2: Summary of multi-jurisdictional planning team participants

Name	Jurisdiction / Organization	Department / Position	Planning Team Role
Jeri Todd	Phoenix	Office of Emergency Management – Administrative Assistant II	MJPT participant Proxy attendance for PPOC Administrative support for city PPOC
Gino Turrubiarres	Guadalupe	Community Development – Director	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Bruce Van Seyoc	Surprise	Fire Department – Battalion Chief	MJPT participant Proxy attendance for PPOC
Mitch Wagner	Maricopa County	MCDOT – Planning – Senior Planner	MJPT participant Resource for countywide transportation planning
Marc Walker	Chandler	Fire Department – Assistant Fire Chief	MJPT representative and jurisdictional PPOC Lead coordinator for LPT
Steve Waters	Maricopa County	FCDMC – Flood Warning Branch – Manager	MJPT participant Resource for countywide flood warning data and history of disaster management
Ken Waters	National Weather Service	Phoenix Warning and Forecast Office – Warning Coordination Meteorologist	MJPT participant Resource for countywide weather information and statistics
Pete Weaver	Maricopa County	MCDEM - Director	MJPT participant Managerial support for planning efforts
Sue Wood	State of Arizona	ADEM – Mitigation Division – Program Manager	MJPT participant Resource for State MHM Plan information State reviewer

Lists of LPT members and their respective roles, for each jurisdiction, are provided in Appendix B.

3.3.2 Planning Team Activities

The MJPT met for the first time on January 15, 2009 to begin the plan update process. Two additional meetings covering the same material were conducted on January 29 and February 11, 2009 for jurisdictions unable to attend the January 15th meeting. Six more meetings were convened on about a monthly basis to step through the plan review and update process. Each MJTP member was required to bring a copy of the 2004 Plan for their jurisdiction for review and reference, and was instructed to review the section being updated in advance of the meeting that section was discussed. Additional copies of the plans were provided by Sue Wood of ADEM. Following each MJPT meeting, the PPOC for each jurisdiction would convene a meeting of the LPT to work through the assigned homework as needed. One tribal planning meeting was convened with each of the participating Tribes to develop the extra items needed for the Tribal Annex to bring the Tribes into compliance DMA 2000 Section 201.7. There were also six other outreach meetings conducted by MCDEM staff with individual communities to assist them in the development of the plan elements. Table 3-3 summarizes the MJPT, Tribal, and outreach meetings convened, along with a brief list of the agenda items discussed. Detailed meeting notes for all of the MJPT meetings are provided in Appendix B. There are no details of the LPT meetings.

Table 3-3: Summary of planning meetings convened as part of the plan update process	
Meeting Type, Date, and Location	Meeting Agenda
<p>Pre-Planning Kick-Off Meeting</p> <p>December 4, 2008</p> <p>MCDEM Conference Room Phoenix, AZ</p>	<ul style="list-style-type: none"> • Discuss schedule of MJPT meetings • Discuss Plan outline • Strategize the MJPT list • Discuss roles of MCDEM and JEF in the overall planning process
<p>MJPT Meeting No. 1</p> <p><u>Initial Meeting:</u> January 15, 2009 FCDMC – Adobe Room Phoenix, AZ</p> <p><u>Make Up Meetings:</u> January 29, 2009 JEF Conference Room Tempe, AZ</p> <p>and</p> <p>February 11, 2009 MCDEM Conference Room Phoenix, AZ</p>	<ul style="list-style-type: none"> • Present an overview of mitigation planning and the update process • Team introductions • Discussed the MJPT meeting schedule and overall plan update schedule • Reviewed roles of MJPT and LPT, as well as requirements for attendance. • Assignments included <ul style="list-style-type: none"> ○ Identify a PPOC for each jurisdiction ○ Begin organizing the LPT ○ Review the current plan Risk Assessment and Public Involvement sections.
<p>MJPT Meeting No. 2</p> <p>February 12, 2009</p> <p>MCDOT – Apache Room Phoenix, AZ</p>	<ul style="list-style-type: none"> • Introduction and quick review of major Mtg No. 1 highlights. • Discussed the promulgation schedule in detail. • Discussed public involvement strategy. • Discussed 2004 Plan hazards and stepped through an initial hazard screening and profiling process. • Assignments included <ul style="list-style-type: none"> ○ Begin work on performing the PI strategy ○ Review historic hazard database and add to it as necessary. ○ Perform CPRI evaluation for post-screened list of hazards
<p>MJPT Meeting No. 3</p> <p>March 19, 2009</p> <p>MCDOT – Apache Room Phoenix, AZ</p>	<ul style="list-style-type: none"> • Homework status review • Discussed the promulgation schedule again. • Discussed plan format and proposed change to a truly MJ plan. • Reviewed CPRI results and finalized list of hazards for vulnerability analysis. • Discussed asset inventory work, needs, and homework. • Assignments included <ul style="list-style-type: none"> ○ Complete prior homework. ○ Begin asset inventory work. ○ Verify municipal boundaries. ○ Review current Plan Maintenance section and come prepared to discuss past activities.

Table 3-3: Summary of planning meetings convened as part of the plan update process	
Meeting Type, Date, and Location	Meeting Agenda
Community Outreach Meeting with Town of Wickenburg April 13, 2009 MCDEM Conference Room Phoenix, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Public notice, ○ Website posting, ○ Hazard list, ○ Prior mitigation activity list, ○ Capability assessment update, ○ Corporate boundary verification.
MJPT Meeting No. 4 April 16, 2009 FCDMC – Operations Building Phoenix, AZ	<ul style="list-style-type: none"> • Homework status review. • Presented and discussed hazard profile mapping data and hazard classifications. • Reviewed and discussed the updating of the current capability assessment. • Discussed past plan maintenance activities and strategized future plan maintenance. • Assignments included <ul style="list-style-type: none"> ○ Complete prior homework. ○ Complete, update and revise capability assessment worksheets ○ Provide list of completed mitigation activities over the last 5 years. ○ Review current plan Mitigation Strategy section.
Community Outreach Meeting with Town of Youngtown April 17, 2009 Public Works Office Youngtown, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Public notice, ○ Website posting, ○ Hazard list, ○ Prior mitigation activity list, ○ Capability assessment update, ○ Corporate boundary verification.
MJPT Meeting No. 5 May 14, 2009 MCDOT – Apache Room Phoenix, AZ	<ul style="list-style-type: none"> • Homework status review. • Reviewed and discussed the updating of the goals and objectives. • Discussed the review of the 2004 Plan mitigation actions/projects and performing an assessment to document status and determine which would carry forward. • Assignments included <ul style="list-style-type: none"> ○ Complete prior homework. ○ Review template goals & objectives and review with LPT. ○ Complete existing mitigation actions/projects assessment.
Community Outreach Meeting with City of Surprise June 9, 2009 Surprise Fire Department Surprise, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Website posting, ○ Hazard list, ○ Prior mitigation activity list, ○ Corporate boundary verification.

Table 3-3: Summary of planning meetings convened as part of the plan update process	
Meeting Type, Date, and Location	Meeting Agenda
Community Outreach Meeting with Town of Buckeye June 10, 2009 Buckeye Fire Department Buckeye, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Hazard list, ○ Prior mitigation activity list, ○ Capability assessment.
Community Outreach Meeting with Town of Wickenburg June 16, 2009 MCDEM Conference Room Phoenix, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Mitigation actions/projects, ○ Implementation strategy.
MJPT Meeting No. 6 June 25, 2009 FCDMC – Operations Building Phoenix, AZ	<ul style="list-style-type: none"> • Homework status review. • Reviewed and discussed the results of the vulnerability analysis. • Discussed the process for developing new mitigation actions/projects and the implementation strategy. • Brainstormed NFIP compliance action/projection and developed implementation strategy. • Assignments included <ul style="list-style-type: none"> ○ Complete prior homework. ○ Review details of VA results and respond with comments/questions to JEF. ○ Develop new updated list of mitigation actions/projects with updated implementation strategy.
Community Outreach Meeting with Town of Gila Bend July 6, 2009 Public Works Office Gila Bend, AZ	<ul style="list-style-type: none"> • Reviewed and worked on the following homework assignments: <ul style="list-style-type: none"> ○ Worked through all assignments to get Gila Bend caught up.
MJPT Meeting No. 7 July 16, 2009 FCDMC – Operations Building Phoenix, AZ	<ul style="list-style-type: none"> • Homework status review. • Final revisit of project schedule. • Discussed the second phase of public involvement. • Reviewed and edited a template resolution of adoption. • Summarized with closing thoughts. • Assignments included <ul style="list-style-type: none"> ○ Last chance to complete prior homework. ○ Review draft as quickly as possible. ○ Post updated PI announcement to websites on or around mid September.

Table 3-3: Summary of planning meetings convened as part of the plan update process	
Meeting Type, Date, and Location	Meeting Agenda
Tribal Planning Meeting Fort McDowell Yavapai Nation August 27, 2009 FMYN Safety Building Fountain Hills, AZ	<ul style="list-style-type: none"> • Reviewed Tribal plan requirements as they differ from Local plans • Discussed and resolved Tribal assurances language. • Developed a definition for “public”. • Discussed and summarized agency coordination and integration of the Plan into other Tribal mechanisms. • Discussed the cultural resource assessment. • Discussed and summarized the Tribal capability assessment. • Discussed the mitigation strategy progress assessment.
Tribal Planning Meeting Salt River Pima-Maricopa Indian Community August 26, 2009 JEF Conference Room Fountain Hills, AZ	<ul style="list-style-type: none"> • Reviewed Tribal plan requirements as they differ from Local plans • Discussed and resolved Tribal assurances language. • Developed a definition for “public”. • Discussed and summarized agency coordination and integration of the Plan into other Tribal mechanisms. • Discussed the cultural resource assessment. • Discussed and summarized the Tribal capability assessment. • Discussed the mitigation strategy progress assessment.

3.4 Public Involvement

The opportunity for public involvement and input to the plan update process was accommodated using several venues throughout the course of the pre-draft planning. Participating jurisdictions posted public notices to their respective websites that included a link to the full time website maintained on the Maricopa County servers. A copy of the 2004 Plan was made available on the County website along with all of the MJPT meeting dates, locations, and times. Additional notices inviting public participation were published in local and regional newspapers, jurisdictional newsletters, and flyer inserts to utility bills. Invitations to participate in the planning process were also extended to key agencies and organizations outside of the MJPT including: Arizona Public Service, National Weather Service, and Pinal County, Arizona Geological Survey, Gila River Indian Community, Tohono O’Odham Nation, Luke Air Force Base and local academia.

Two responses, one phone and one letter, were received from the first round of notices and two people from the general public attended the MJPT meetings (See Table 3-2). Both responses were from local surgical centers explaining their capabilities to respond to a disaster and they had no input or comment on the Plan.

A second wave of post-draft public notices were posted to jurisdiction websites and a copy of the draft Plan was posted to the County website for review and comment. Interested citizens were also encouraged to participate in the local community adoption process which, depending upon the jurisdiction, may have included up to two public meetings and a formal public hearing.

Copies of the public notices, web pages, and newspaper notices are provided in Appendix C. Other than those mentioned, there were no substantive public comments received.