



**October 12, 2011-Summary Meeting Minutes**

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on October 12, 2011 at the City of Tempe Fire Department Training Center located at 1340 E. University Drive Tempe, AZ 85281

**Call Meeting to Order**

With a quorum being present, Chair Al Jensen called the meeting to order at 2:06pm and instructed the members to introduce themselves.

**Members/Designees Present:**

Tom Abbott	City of Tempe Fire Department
Bill Beebe	Metal Management
Cheri Dale	Maricopa County Air Quality
Scott Grane	City of Phoenix Fire Department
Chris Haupt	DPC Enterprises
Al Jensen	City of Tempe Fire Department
Rich Kochanski	City of Mesa Fire Department
Joan Minichiello	Maricopa County Environmental Services
Tim Newbill	City of Goodyear Emergency Management
Steve Randall (By Proxy)	City of Scottsdale Emergency Management
Hal Rosen (By Proxy)	Envirosure Solutions
Eugene See	Maricopa County Public Health
Gary Smith (By Proxy)	KTAR
Michael Trapasso	Univar USA
Mary Alice Witzel (By Proxy)	Banner Good Samaritan Hospital

**Members Absent**

Greg Edelen	RETA President
Mike Fusco	Citizen at Large
Tim Newbill	City of Goodyear Emergency Management
Ed Ryan	Red Cross
Kip Schlum	City of Glendale Emergency Management
Pete Weaver	Maricopa County Emergency Management

**LEPC Support Staff**

Meredith Bond, LEPC Coordinator	Maricopa County Emergency Management
Anthony Mauldin, Recording Secretary	Maricopa County Emergency Management

**Attendees**

Erishae Gorinthian	Citizen
John Case	Citizen
Sheri Gibbons	Town of Gilbert Emergency Management
Judy Martinez	Town of Gilbert Emergency Management
Ken Waters	National Weather Service

### **Explanation of materials in meeting packets**

Ms. Bond explained the contents included in the member's meeting packet. The following items were provided to the members:

Meeting Agenda

Minutes of July 13, 2011 meeting

Voting Ballot for Vice Chair

Section of the LEPC Plan

HMEP Grant Award Letter

Item list available from Maricopa County Public Health

2012 Schedule of Meetings Calendar

October 2011 Gate Keeper Newsletter

EPA Southwest Region Program Update

### **Approval of the meeting minutes for April 13, 2011:**

Joan Minichiello made a motion to approve the minutes as written. The motion was seconded by Chris Haupt. The motion was approved unanimously.

### **Committee Elections:**

Mr. Al Jensen stated that this is the meeting where we get to elect a new vice chair for the next couple years. He further stated that this nomination has to be from government, since we rotate back and forth between government and non government. Ms. Meredith Bond stated that the requirements to be vice chair are that you have to be on LEPC for a year before you can move up to the chair. Mr. Al Jensen asked if there was a motion. Mr. Jim Heger nominated Chief Rich Kochanski for the position of vice chair. Mr. Tom Abbott seconded. There were no other nominees and no further discussion. Nomination of Chief Rich Kochanski for Vice chair passed unanimously.

### **Review Sections 6.1, 6.2, 6.3 of LEPC Hazmat Response Plan:**

With the guidance of Ms Bond, the Committee reviewed sections 6.1, 6.2 and 6.3 of the updated LEPC Response Plan. Several comments and recommendations were made as the Committee reviewed the sections line by line. Ms. Bond stated she will compile the comments and edit the sections appropriately. She stated no action is needed at this time and the updated document will be voted on at the October 2012 meeting.

### **Presentation on Tempe Fire HAZMAT Team by Mr. Dan Fonseca:**

Mr. Dan Fonseca gave a presentation to the Committee on the Temp HAZMAT Team. Mr. Fonseca answered some questions from the members and the public. After the presentation Mr. Fonseca gave a tour of a HAZMAT fire truck to the members and the public.

### **HMEP Grant Award:**

Ms. Meredith Bond stated that the LEPC applied for the hazardous materials grant in the amount of \$1,500 which covers the cost of our operations and we were awarded the money. The award letter is included your packet.

**Items Available from Maricopa County Public Health:**

Mr. Eugene See stated that there are a lot of materials left over from the H1N1 response such as, respirators, surgical masks, syringes, depending on size, and gloves. He further stated that the primary purpose of this was for the health care facilities to claim these. Mr. See stated that everything is in storage and if anyone could use any of this get a hold of him. All items were included in the member's packets.

**Calendar Year 2012 Meetings & Locations LEPC**

Ms. Meredith Bond provided a calendar of meetings for 2012 and asked for any input. She stated the meetings are scheduled quarterly with the one evening meeting that will be held in April. There were no objections. Mr. Bill Beebe motioned to approve the 2012 calendar of meetings. Ms. Joan Minichiello seconded. Motion passed unanimously.

**Good of the Order**

Ms. Meredith Bond stated that this was Al Jensen's last meeting as chair; however he will remain on the LEPC. Ms. Bond thanked him for all of his work to the LEPC.

**Call to the Public/Public Comments on Plan:**

There were no comments from the public attending.

**Announcement of next LEPC Meeting:**

The Chair announced that the next meeting is scheduled for January 11, 2012 from 2-4 pm in Goodyear. The location is to be determined prior to the meeting date.

**Adjournment:**

With no further business the Chair asked to adjourn the meeting. Mr. Aaron Welch made a motion and it was seconded by Ms. Joan Minichiello. Motion passed unanimously and the meeting was adjourned at 3:46 p.m.