



Maricopa County Local Emergency Planning Committee
 5630 E. McDowell Road
 Phoenix, AZ 85008
 602-273-1411

April 13, 2011-Summary Meeting Minutes

A regularly scheduled meeting of the Maricopa County Local Emergency Planning Committee (MCLEPC) was held on April 13, 2011 at City of Chandler, Fire Department Headquarters, 151 E. Boston Street.

Item #1 - Call Meeting to Order

With a quorum being present, Chair Al Jensen called the meeting to order at 6:02pm and instructed the members to introduce themselves.

Members/Designees Present:

Tom Abbott	City of Tempe Fire Department
Bill Beebe	Metal Management
Greg Edelen	RETA President
Mike Fusco	Citizen at Large
Scott Grane	City of Phoenix Fire Department
Chris Haupt	DPC Enterprises
Al Jensen	City of Tempe Fire Department
Joan Minichiello	Maricopa County Environmental Services
Tim Newbill	City of Goodyear Emergency Management
Susan Nicholas	Maricopa County Public Health
Hal Rosen	Envirosure Solutions
Ed Ryan	Red Cross
Kip Schlum	City of Glendale Emergency Management
Eugene See	Maricopa County Public Health
Tom Shannon	City of Scottsdale Emergency Management
Gary Smith (By Proxy*)	KTAR
Michael Trapasso	Univar USA
Pete Weaver	Maricopa County Emergency Management

Members Absent

Rich Kochanski	City of Mesa Fire Department
Mary Alice Witzel	Banner Good Samaritan Hospital

LEPC Support Staff

Cristina Herrera, Executive Director	Maricopa County Emergency Management
Meredith Bond, Recording Secretary	Maricopa County Emergency Management

Attendees

Aaron Farnham*	KTAR
Cheri Dale	Maricopa County Air Quality
Julio Galvez	Air Products and Chemicals
Gary White	Citizen
Steve Randall	City of Scottsdale Fire Department
Dan Roe	Citizen

Item #2 - Explanation of materials in meeting packets:

Ms. Meredith Bond explained the contents included in the member's meeting packet. The following items were provided to the members:

- Meeting Agenda
- Minutes of January 19, 2011 meeting
- Member Interest Form-Eugene See
- Standing Subcommittees and Assignments
- Recommendation to amend the Committee Rules
- Election Ballot for the position of Vice-Chair
- Updated Tab C: Facilities Listings and Tab I: Hazardous Materials Agencies
- National Association of SARA Title III Program Officials-Conference Agenda
- Air Products Company Literature
- EPA Region 9 Update for Maricopa County LEPC
- RETA April Meeting Announcement

Item #3 – Approve the meeting minutes for January 19, 2011:

The Chair asked for a motion to approve the minutes as written. (Minutes had been emailed with the agenda prior to the meeting). Mike Fusco made a motion to accept the minutes as written and seconded by Tim Newbill. The motion was approved unanimously.

Item #4 - Membership Actions:

Item # 4(a) – Resignations and Appointments

Mr. Tim Newbill stated the Membership subcommittee recommends to accept Ms. Susan Nicholas' resignation and appoint Mr. Eugene See, as public health representative. Mr. Newbill asked Mr. See to introduce himself to the Committee. Ms. Herrera clarified that Ms. Nicholas has retired. The Chair asked for a motion. Mr. Newbill made a motion to accept the resignation of Ms. Nicholas and appointment of Mr. See. Mr. Mike Fusco seconded. The motion was approved unanimously.

Mr. Newbill stated that Ms. Cheri Dale was interested in becoming a member and that she would be an asset to this Committee. The Chair advised that the application should be discussed at the Subcommittee and then recommended to the Committee. Mr. Tom Abbott advised that the item must be posted on the agenda before any action can be taken.

Item #4(b) Annual Review of Standing Subcommittee Assignment:

Ms. Herrera stated that every member sits on a minimum of two subcommittees. She further stated that the Committee Rules instruct for an annual review of the membership on the standing subcommittees. She also stated that this allows an opportunity for members to change to a different subcommittee or volunteer to take on more than two. It was noted by Mr. Tom Shannon that he was not listed on any subcommittees. Ms. Herrera replied that he will be placed in the Membership Subcommittee (and Education Subcommittee). There were no other changes regarding the subcommittees.

Item #5 - Approve the recommendation to amend the Committee Rules:

Ms. Joan Minichiello stated that at the last meeting it was mentioned that the current rule language to elect the chairperson was limiting. She stated that the Rules Subcommittee recommends to amend the Committee Rules Section 6.2.3 by removing the language “any company involved in a transportation or manufacturing process or anyone contracted to a company involved in a transportation or manufacturing process.” Ms. Minichiello stated that by removing this text it would allow for anyone in a non-government entity to be eligible to run for the position of Chair. The Chair asked for a motion to accept the recommendation. Mr. Fusco made the motion and it was seconded by Mr. Kip Schlum. The motion was approved unanimously.

Item #6 - Nominations and Election of Vice-Chair:

The Chair informed that there was an election ballot in the meeting packet. He further stated that Michael Trapasso has agreed to run for Vice-Chair. Mr. Jensen asked if there were any other nominations from the floor to write in. There being none the nominations were then closed. Mr. Jensen instructed a show of hands to vote for Mr. Trapasso as the Vice-Chair. Mr. Trapasso won by a unanimous vote.

Item #7 - Updated Tabs C and I for the LEPC Hazmat Plan:

Ms. Herrera stated that data and information for Tabs C and I for the LEPC Hazmat Plan have been updated for the mandatory annual review.

Tab C – Facilities Listing – Number of Tier Two Reports for 2010

Tab I - Hazardous Materials Response Agencies (telephone numbers)

Replacement pages of these tabs were provided to the members in their meeting packets. Ms. Herrera advised that a formal approval to accept these changes can be conducted at the October meeting.

Item #8 - Presentation from Air Products and Chemicals by Julio Galvez

Mr. Julio Galvez from Air Products and Chemicals gave a presentation to the LEPC.

Call to the Public/Public Comments on Plan:

No comments from the public

Good of the Order

The Chair announced that this would be Cristina Herrera’s last LEPC meeting as she is retiring. The Committee expressed their gratitude with a card, flowers and a cake.

Announcement of next LEPC Meeting:

The next meeting will be Wednesday, July 13, 2011 from 2-4 pm in Peoria location to be determined closer to the date.

Adjournment:

With no further business the Chair asked to adjourn the meeting. Mr. Fusco made a motion and it was seconded by Mr. Tim Newbill. Motion passed unanimously and the meeting was adjourned at 7:28 pm.